Transportation Coordinating Committee Meeting Minutes

DATE 9/18/25

Board Members Present: Cheri Gibeaut, Nancy Charles, Tim Jozwiak, Margaret Fladvid
Board Members Absent: Laird Dickson
Agency Partners: Jan Krueger, Steve Moore, Mandy Stanley, Ron Barger,

1. Call to Order	Cheri called the meeting to order at 9:02 A.M.
2. Pledge of Allegiance	Cheri led the group in the Pledge of Allegiance.
3. Review and Approve Agenda	Tim made a motion to approve the agenda, and Nancy seconded the motion. Motion passed
4. Citizen Comment	None
5. Minutes of Last Meeting	Tim made a motion to approve the Minutes of the last meeting, with one correction (Cheri called under #1). Nancy seconded the motion. Motion passed
6. 85.21 – 2026 Application	Handed out DRAFT copies of the application. Review the DRAFT proposed plan and budget. Discussed the consistency from the 2025 operating year to the proposed 2026 operating year. Discussion
7. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Jan explained the 85.21 and 53.10 2nd quarter reports. Outlining the need to report to DOT on a quarterly and annual basis. Discussed the added notes about the condition of vehicles and mileage. Explained the difference between 85.21 and 53.10 ridership numbers. A copy of the reports was shared. Discussion. Steve reported on the service delivery. – MWF are the busy days. Longer trips have increased. Numerous Madison Trips. Maintenance and service are routine on the vehicles.
8. DOT Audit - Card	State and Federal DOT auditors were here on July 10th. The Federal DOT was auditing the State DOT program. They needed to review an urban and a rural area. They chose to come to Marquette County as a Rural area. The review went well; 10 state and federal auditors came to visit us. Learned things about our program. It was enlightening for them to see the rural area. Real-life examples and practical experiences were shared. Shared functional factors of the program. Discussion of the program, vehicles, and needs. We also looked at one of the vans. State DOT sent a follow-up thank-you card that was very nice. It expressed their appreciation for our dedication in Marquette County and the quality of services we offer.
9. Transportation needs of the community – discussion only.	Questions – do the vehicles get winterized? They get regular maintenance and have all-season tires. Discussion on the transportation vans versus the meal vans and the winter needs.
10. Veteran Service Officer Report	Not present today.
11. Schedule the Next Meeting Date	December 4, 2025, at 9 am
12. Motion to Adjourn	Tim made a motion to adjourn the meeting. Nancy seconded the motion. Cheri adjourned the meeting at 9:34 A.M.

Minutes Submitted by: Jan Krueger (Drafted 9/18/25)