

Transportation Coordinating Committee Meeting Minutes

DATE 10/26/23

Board Members Present: Dave Benson, Cheri Gibeaut, Nancy Charles

Board Members Absent: Mary Bornhoeft, Lance Achterberg

Agency Partners: Kris Bergh, Jan Krueger, Mandy Stanley, Ron Barger

1. Call to Order	Dave Benson called the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Dave Benson led the group in the pledge of allegiance.
3. Review and Approve Agenda	Motion by Cheri Gibeaut to approve the agenda, seconded by Nancy Charles. Motion carried.
4. Citizen Comments	None
5. Minutes of Last Meeting	Motion by Dave Benson to approve the minutes from the last meeting, seconded by Cheri Gibeaut. Motion carried.
6. Department Of Transportation 2024-2028 Coordinated Transportation Plan a) Review and Approval to submit to WisDot.	Discussion on Business Sponsorship. Discussion on insurance coverage for volunteer drivers. Possibility of county coverage for volunteers. This is a potential idea for the shared revenue expenses. Discussion on the number of part-time drivers needed. This could be an expense under the shared revenue plan. Suggested to request 2 more part-time drivers. Nancy Charles made a motion to approve the 2024-2028 Coordinated Transportation Plan for Marquette County and pass it on to the DOT. Cheri Gibeaut seconded the motion. Motion Passed.
7. Wisconsin Department of Transportation 85.21 a) Review and Approval of the 2024 Application to submit to WisDot.	Discussion on Trust fund and how it is funded. Suggestion to make this a topic for the next committee meeting. Discussion of the public hearing and recap of the application. Dave made a motion to approve the 85.21 Application and send it to the DOT. Nancy seconded the motion. Motion passed.
8. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Informed the committee of the new transportation coordinator. Discussed some of the issues with the VA transportation system. Notice of an increase in veterans requesting rides. Discussion on the new van and the operations. Third-quarter service delivery data is not complete. Dave requested that when the 3 rd quarter is done, send it out by email.
9. Transportation Co-Pay a) Review of current fee structure and cost of service b) Discuss sustainability of the fee structure c) Recommendations for modification, review, and approval	Reviewed current co-pay structure. Reviewed historical data related to the actual cost of rides. Reviewed locations and distances. Went over how cost per mile is calculated and what data is incorporated. Discussed the last changes made to the co-pay structure and sustainability of the fee structure. Recommendation to review annually. Committee discussion on rates and impact on customers and program. Dave Benson made a motion to increase the co-pay fee structure by \$10.00 across the structure to start January 1, 2024. Cheri Gibeaut seconded the motion. Motion passed.
10. Transportation needs of the community – discussion only.	Nothing presented.
11. Veteran Service Officer Report	Kris Bergh - nothing to report
12. Schedule Next Meeting Date	January 18 th at 9:00 A.M.
13. Motion to Adjourn	With the agenda being completed, Dave adjourned the meeting at 9:56 A.M.

Minutes Submitted by: Jan Krueger (Drafted 10/26/2023)