

Transportation Coordinating Committee

DATE 8/8/2019

Board Members Present: *Kathleen McGwin, Judi Nigbor, Franklin Komorowski, Mary Bornhoeft,*

Board Members Absent: *Donna Fisher*

Others Present: Jan Krueger, Adam Sengbusch, Mandy Stanley, Kris Bergh, Jamie Sopha, Aaron Williams

1. Call to Order	Kathy called the meeting to order at 9:01.
2. Pledge of Allegiance	
3. Review and Approve Agenda	Frank made a motion to approve the Agenda and Mary seconded the motion. Motion Passed
4. Citizen Comments	none
5. Minutes of Last Meeting	Judi made a motion to approve the minutes of last meeting. Frank seconded the motion. Motion passed
6. Wisconsin Department of Transportation 53.10 discussion (Plan for 2020 Vehicles)	<ul style="list-style-type: none"> a. Discussion on 53.10 Audit. Requirements and timeframe for the review. Review has been submitted to DOT. They have a 90-day process to review what has been submitted. Then an onsite review or a corrective plan would follow. One request for additional documentation was received. No further information has been received. b. Application and planning for 2020 Vehicles. Applied for the 53.10 grant. Wheelchair accessible rear load van.
7. Wisconsin Department of Transportation 85.21 2019	Routine agenda item for discussion: No items for discussion.
8. Transportation Program – Specialist Report <ul style="list-style-type: none"> a) Quarterly Reports b) Billing Process 	<ul style="list-style-type: none"> a. Adam passed out the quarterly reports. Review and discussion. Discussion on miles for volunteer drivers. Suggestion on volunteer appreciation. b. Adam discussed the billing process. Has been going well. Still needs a few minor changes to make the accounting easier. Still working on Debits and Credits for the account.
9. Transportation needs of the community <ul style="list-style-type: none"> a. Awareness 	<p>Van wraps – Received the grant to fund the van wrap for the wheelchair accessible van. Draft of wrap was shared with committee. Van is going in next week.</p> <p>Volunteer Recognition on meeting agenda for next time.</p>
10. Veteran Service Officer Report	Discussion about VA clinic services and the distance required to receive services. No clinics in the area. Many veterans travel long distances. The transportation program is that connection for many Marquette County Vets.
11. Schedule Next Meeting Date	November 21 st at 9am
12. Motion to Adjourn	Judi made the motion to adjourn and Mary seconded the motion.

Minutes Submitted by Jan Krueger

(Drafted 8/8/19)