

Transportation Coordinating Committee Meeting Minutes

DATE 8/22/24

Board Members Present: Cheri Gibeaut, Nancy Charles, Laird Dickson, Tim Jozwiak

Board Members Absent: Dave Matijevich

Agency Partners: Mandy Stanley, Jan Krueger, Steve Moore, Ron Barger, Kris Bergh

1. Call to Order	Ron Barger called the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Ron Barger led the group in the pledge of allegiance.
3. Review and Approve Agenda	Nancy made a motion to approve the agenda Cheri seconded the motion. Motion passed
4. Committee Member Welcome and Introduction	All members introduced themselves and provided a connection to the committee or department.
5. Appointment of new committee Chair	Ron opened the meeting for nominations to appoint a new committee chair. Nancy nominated Cheri for committee chair. Ron called for other nominations three times. Laird made a motion for a unanimous ballot to appoint Cheri Gibeaut as Transportation Coordinating Committee Chair. Tim seconded the motion. Motion Passed. The meeting was turned over to Cheri.
6. Citizen Comments	None
7. Minutes of Last Meeting	Laird made a motion to approve the minutes. Nancy seconded the motion. Motion Passed
8. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	<p>Jan explained the 85.21 and 53.10 quarterly reports. Outlining the need to report to DOT on a quarterly and annual basis. Explained the difference between 85.21 and 53.10. Emailed the quarterly reports to the committee – Questions: Does Veteran status need to be reported to DOT? Discussion that veteran status does not need to be reported on the quarterly reports to DOT. We just have to report it to the VA grant. No other questions and committee members reviewed the reports.</p> <p>2014 van is on Wisconsin Surplus. State inspection of the vehicles went really well. Rate change as of the start of the year. No additional comments related to the co-pay. Drivers are the same and continue driving the routes. Monday and Wednesday are the busiest days. Routine maintenance continues as scheduled. Discussion on ridership related to weather.</p>
9. 85.21 Application Process	Jan shared the allocation for 2025. It remains the same as 2024. The application should be out in early September. We will have to review and approve before the end of the year. Discussion on match to the grant and possible funding sources.
10. 53.10 Application Process for 2025 -Vehicle needs	<p>The 53.10 2025 application was emailed out to committee members. Review of the application. Review of the vehicles and needs. Review of the transportation trust account. Discussion on county match for the vehicle. Discussion on process and delivery timeframes. Discussion on possible adjustments to a new van.</p> <p>Laird made a motion to approve the 53.10 application as presented and submit it to the DOT for review. Tim seconded the motion. Motion Passed.</p>

11. Shared Revenue	<p>Discussion on shared revenue. Transportation is one area that is allowed under shared revenue.</p> <p>Ron recommended sending the committee’s recommendations to Exec and Finance for Review.</p> <p>Review of the Committee’s Recommendations: Recommendation: 1. Fund a co-pay amount of 25,000 to the transportation trust to apply for 53.10 vehicles. The trust account was significantly drained due to additional co-pay expenses on the last 53.10 application. Due to the pandemic, the co-pay went from 20 to 38% of the vehicle cost. Repairs in 2023 (including a new transmission and springs for a wheelchair van) depleting the trust balance. We are now 2 years behind on the rotation of vehicles without the Shared Revenue funds.</p> <p>All vehicles except the 2023 van meet the DOT’s requirements for disposal due to the age or mileage of the vehicle.</p> <p>Consensus from the committee requesting 25,000 from shared revenue to go to the transportation trust fund. Allowing for the application of a 53.10 vehicle.</p> <p>Recommendation 2: The county purchases additional insurance to cover Volunteer Drivers under the county. This will help recruit volunteers to accommodate increased needs. Cost based on County Insurance rates. Insurance remains to be a concern statewide for volunteer drivers. Some insurance companies will not allow individuals to provide volunteer transportation. Incentive to cover additional coverage (or rider policies) on volunteer driver insurance policies</p> <p>Submit the request to Ron, Ken, and Judy for the executive and finance committee to review and approve the request for funds.</p>
12. Transportation needs of the community – discussion only.	Question: do you provide transportation for cancer patients i.e. radiation? Discussion of up to 3 rides in a week based on availability.
13. Veteran Service Officer Report	Kris Bergh talked about the VA East Madison clinic being open. Discussed locations and ease of access.
14. Schedule the Next Meeting Date	December 12, 2024, at 9 am
15. Motion to Adjourn	Tim made a motion to adjourn the meeting. Laird seconded the motion. Cheri adjourned the meeting at 9:50 A.M.

Minutes Submitted by: Jan Krueger (Drafted 8/22/24)