



## Transportation Coordinating Committee

DATE 6-10-2021

Board Members Present: Dave Benson, *Judi Nigbor*, *Mary Bornhoeft*, *Frank Breitenbach*,

Board Members Absent: Paulette Jones, Donna Fisher (resigned)

Agency Partners: Jan Krueger, Adam Sengbusch, Mandy Stanley

1. Call to Order	Dave called the meeting to order at 9:02.
2. Pledge of Allegiance	
3. Review and Approve Agenda	Judy made a motion to approve the Agenda and Frank seconded the motion. Motion Passed
4. Citizen Comments	None
5. Minutes of Last Meeting	Mary made a motion to approve the minutes of last meeting. Judi seconded the motion. Motion passed
6. Committee Members a) Update and review existing list of members. b) Approval of replacement members.	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               Resolution              2018-08-13-09-34-01.         </div> <div style="text-align: center;">               TRANSPORTATION              COORDINATING COM         </div> </div> <p>Review the current list of committee members. Dave made the motion to nominate Frank Breitenbach to the Transportation Coordinating Committee and send the request to the County Board Chair and Judi seconded the motion. Motion Passed.</p>
7. Wisconsin Department of Transportation 53.10 a) Wheelchair accessible van	We have received the wheelchair accessible van. The Van is working great. The options have been very useful. It is scheduled to get the wrap next week. Tour of the van after the meeting.
8. Wisconsin Department of Transportation 85.21	Discussion of DOT continued requirements for COVID. It is a federal requirement to wear masks. This requirement will continue until September. The only safety precaution that we have dropped is asking the illness questions.
9. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	<p>Adam handed out the quarterly report. Discussion of 2019 comparison to 2021. We are within 30 rides of 2019; services are back to typical. As of June 1<sup>st</sup>, we have opened services for personal, business, shopping, and medical appointments.</p> <p>Discussion on billing from the last meeting: 45 bills were sent out and 43 of those bills were paid. The percentage of bills paid are high.</p>
10. Transportation needs of the community – discussion	<p>Volunteer appreciations: This topic has been discussed in the past. Human Services has worked on developing an appreciation for all of the volunteers within the department. This includes streamlining the paperwork and expectations for the Volunteers at the Food Bank, Garden, Nutrition Program, Health Promotions, and Transportation.</p> <p>Dave looked at the vans over a weekend and commented that they all look clean and well cared for.</p> <p>Next replacement: 2014 minivan. Would recommend the rear entry van. It works really nice. Application for 85.21 in fall of 2021 to replace the 2014 van by 2023.</p>

	<p>Frank expressed gratitude to Adam and the transportation services that are provided. Until you face needing these services you don't realize how important or needed, they are.</p> <p>Request to send a letter to Donna for recognition with gift card.  Dave made a motion to send a recognition letter with gift card (if available through Administration) to Donna for her service. Frank seconded the motion. Motion passed.</p>
11. Veteran Service Officer Report	Not present and no items to report.
12. Schedule Next Meeting Date	Thursday, September 23, 2021, at 9am.
13. Motion to Adjourn	Frank made a motion to adjourn the meeting at 9:32 Judy seconded the motion. Motion passed.

Minutes Submitted by Jan Krueger (Drafted 6/10/2021)