

Transportation Coordinating Committee

DATE 5/16/2019

Board Members Present: *Kathleen McGwin, Judi Nighbor, Franklin Komorowski, Mary Bornhoeft,*

Board Members Absent: *Donna Fisher*

Others Present: Jan Krueger, Adam Sengbusch, Mandy Stanley, Jayme Sopha

1. Call to Order	Kathy called the meeting to order at 9:01.
2. Pledge of Allegiance	
3. Review and Approve Agenda	Judi made a motion to approve the Agenda and Frank seconded it. Motion Passed
4. Citizen Comments	none
5. Minutes of Last Meeting	Judi made a motion to approve the minutes of last meeting. Mary seconded the motion. Motion passed
6. Wisconsin Department of Transportation 53.10 discussion (Plan for 2020 Vehicles)	<ul style="list-style-type: none"> a. Discussion on 53.10 Audit. Requirements and timeframe for the review. Review has been submitted to DOT. They have a 90-day process to review what has been submitted. Then an onsite review or a corrective plan would follow. b. Judi made a motion to approve the Transportation Policy with the amendment of adding a vaping restriction. Frank seconded the motion. Motion passed c. Plan on applying for the 53.10 grant this year. The application typically comes out in August. If awarded a vehicle it will replace the 2011 Minivan.
7. Wisconsin Department of Transportation 85.21 2019	Routine agenda item for discussion: No comments
8. Transportation Program – Specialist Report <ul style="list-style-type: none"> a) Quarterly Reports b) Billing Process 	<ul style="list-style-type: none"> a. Adam passed out the quarterly reports. Review and discussion. Discussion on rides for employment. Discussion on insurance challenges. b. Adam discussed the new billing process. Has been going well. Still needs a few minor changes to make the accounting easier.
9. Transportation needs of the community <ul style="list-style-type: none"> a. Social b. Work c. Awareness 	<p>Van wraps – Applied for a grant to cover the cost. Waiting on the grant response to move forward.</p> <p>Volunteer appreciation suggestion to recognize the volunteer drivers. Discussion on certificate or county board resolution.</p> <p>Challenged the committee members to post a flyer at a public place that they visit. Additionally, challenged them to share a flyer with someone they know who could utilize the transportation program.</p>
10. Veteran Service Officer Report	Unable to attend
11. Schedule Next Meeting Date	August 15 th @ 9am
12. Motion to Adjourn	Judi made the motion to adjourn and Frank seconded the motion.

Minutes Submitted by Jan Krueger

(Drafted 5/16/19)