

Transportation Coordinating Committee Meeting Minutes

DATE 4/25/24

Board Members Present: Dave Benson, Cheri Gibeaut

Board Members Absent: Lance Achterberg, Nancy Charles, Laird Dickson

Agency Partners: Mandy Stanley, Jan Krueger, Steve Moore,

1. Call to Order	Dave Benson called the meeting to order at 9:05 A.M.
2. Pledge of Allegiance	Dave Benson led the group in the pledge of allegiance.
3. Review and Approve Agenda	Cheri and Dave have a consensus to approve the agenda
4. Citizen Comments	None
5. Minutes of Last Meeting	Cheri and Dave have a consensus to approve the meeting minutes
6. Committee Member welcome and review	Cheri and Dave are present and familiar with each other. Laird Dickson – Replaced Mary County Board Members – still working on committee assignments. New members will be appointed to this committee soon.
7. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Emailed last quarterly reports – Questions: No questions and committee members reviewed the reports. Will email out the 1 st quarter report once they are uploaded to BlackCat. Service Delivery: Steve presented that the ridership remains the same. Things have gone well with the co-pay structure change. The state inspection has changed to May 9 th . Will use County Highway for the lift. Routine maintenance continues as scheduled. One of the volunteer drivers is back from their winter getaway. This has increased the availability of coverage. Discussion on volunteer drivers.
8. Transportation Co-Pay a) Review of current fee structure with 2024 rates	Reviewed the new fee structure. A few questions from customers but nothing significant. Most customers understand the change. Most customers are truly thankful for the service. Discussion on rides and needs and setting limits to accommodate the hours of operation.
9. Shared Revenue	Discussion on shared revenue. No additional information on the application process. Information received from administrator Ron recommends: Nothing has changed concerning the new shared revenue. Have the committee determine what the top priorities are and then gather data to demonstrate the need. Then whatever the committee supports will be shared with Exec and Finance. They will determine if any of the requests will move forward or not. Recommendation: 1. Fund a co-pay amount of 25,000 to the transportation trust to apply for 53.10 vehicles. The trust account was significantly drained due to additional co-pay expenses on the last 53.10 application. Repairs in 2023 (including a new transmission and springs for a wheelchair van) depleting the trust balance. We are now 2 years behind on the rotation of vehicles without the Shared Revenue funds.

	<p>Consensus from the committee requesting 25,000 from shared revenue to go to the transportation trust fund. Allowing for the application of a 53.10 vehicle.</p> <p>Recommendation 2: The county purchases additional insurance to cover Volunteer Drivers under the county. This will help recruit volunteers to accommodate increased needs. Cost based on County Insurance rates. Insurance remains to be a concern statewide for volunteer drivers. Some insurance companies will not allow individuals to provide volunteer transportation.</p> <p>Consensus – Request administration to research to see if we can use shared revenue to purchase umbrella insurance for the entire county covering any volunteer drivers.</p>
10. Transportation needs of the community – discussion only.	Nothing presented.
11. Veteran Service Officer Report	Kris Bergh was absent but contacted Dave to let him know about missing the meeting. Kris did not have anything to report.
12. Schedule the Next Meeting Date	August 22, 2024, at 9 am
13. Motion to Adjourn	With the agenda being completed, Dave adjourned the meeting at 9:44 A.M.

Minutes Submitted by: Jan Krueger (Drafted 4/25/2024)