

Marquette County Aging Plan and Required Documents FY 2022–2024



**Wisconsin Department of Health Services
Division of Public Health
Bureau of Aging and Disability Resources
Office on Aging**

Table of Contents

Executive Summary

Context

Community Involvement in the Development of the Aging Plan

 Public Hearing Requirements

Goals for the Plan Period

Coordination Between Title III and Title VI

Organization, Structure and Leadership of the Aging Unit

 Primary Contact to Respond to Questions About the Aging Plan

 Organizational Chart of the Aging Unit

 Staff of the Aging Unit

 Aging Unit Coordination with ADRCs

 Statutory Requirements for the Structure of the Aging Unit

 Role of the Policy-Making Body

 Membership of the Policy-Making Body

 Role of the Advisory Committee

 Membership of the Advisory Committee

Budget Summary

Verification of Intent

Assurances of Compliance with Federal and State Laws and Regulations

 Compliance with Federal and State Laws and Regulations for 2022-2024

Appendices

Executive Summary

The single county, integrated Aging/ADRC, will serve Marquette County. We will continue to focus on improving ADRC, Aging and APS services in our service area. We will also remain involved in community and statewide initiatives that enhance awareness of and access to ADRC and other services/benefits that our customers desire. Input and feedback, we receive from our customers, advisory committees and boards will guide our work.

The ADRC of Marquette County will continue to serve all contractually required client groups. Our ADRC will remain a unit within the Human Services Department. The current ADRC Advisory Committee acts as the Aging oversight committee. The “ADRC Advisory Committee” will now be advisory to combined ADRC/Aging programs. This committee will report to the Human Services Board as its policy making body. The ADRC of Marquette County acts as the means through which the voices of older persons are heard as contributing members of the community on issues relating to their well-being. The development or expansion of programs to meet the needs are developed through community partnerships and advocacy in order to enhance quality of life and increase their role as active members of the community.

The 2022-2024 Marquette County Aging Plan was developed through countywide participation to address needs that were identified by community participants.

Challenges to address these issues include lack of funds to pay for additional services and/or programs and staff. Lack of staff available for community agencies providing services. The Aging and Disability Resource Center of the Department of Human Services partners with the Health Department, UW Extension, and other community organizations to discuss ways to meet the increased needs through volunteerism, grant writing/fund raising efforts and shared resources where possible. Senior citizens are encouraged to participate in the processes. Marquette County Department of Human Services continually evaluates and adapts programs as the community needs change over time. We intend to provide high quality services to community members while being fiscally responsible with Federal, State, and local funds.

In this plan, under the Organizational Chart for the Aging Unit section, is the organizational chart for Marquette County Department of Human Services. As you can see the combined ADRC/Aging unit is one part of the Human Services Department.

Context

Marquette County is a rural county located in south-central Wisconsin with a land area of 457 square miles consisting of fourteen (14) small towns, four (4) villages and one (1) city. The population and statistical makeup of Marquette County has not changed

substantially in the past three years. The current demographic makeup of Marquette County is concisely reflected in reports provided by the United States Census Bureau. According to the United States Census Bureau the following are “QuickFacts” on Marquette County

- Populations estimates, July 1, 2019 15,574
- Persons 65 years and over, 25.1%
- White alone, 96.3%
- Female Persons, 49.2%
- Veterans, (2012-2016) 1,536
- Language other than English spoken at home, 4.0%
- High school graduate or higher, percent of persons (age 25+years) 89.1%
- Bachelor’s degree or higher, percent of persons (age 25+years) 15.1%
- With a disability, under age 65years, 11.4%
- Persons without health insurance, under age 65 years, 8.7%
- Mean travel time to work (minutes), 30.9
- Median household income (in 2019 dollars), 52,288
- Per capita income I past 12 months (in 2019 dollars), 27,922
- Persons in poverty, 10%
- Population per square mile, 2010 = 33.8 Resulting in 100% Rural Area.

According to the *Department of Health Services, Division of Long-Term Care, P-00138 (9/2015)*, Marquette County’s percent of the population age 65+ will be 24.1-27% by 2020. As you can see, according to the US Census Bureau that was a correct projection. The 25.1% does fall within the projected range. Then by 2025 Marquette County’s percent of the population age 65+ will be 27.1-43.4. According to the same form Marquette County’s population over the age 65 by 2040 will be 38.5%. According to the *2021 Wisconsin County Health Rankings* Marquette County ranks in the lower 25% of counties statewide. Most notably in several measurements of nutrition related health determinants: 1. 40% if Adults are obese; and 2. 25% of adults are not physically active.

Challenges to address these issues include lack of funds to pay for additional services and/or programs and staff. The Aging and Disability Resource Center of the Department of Human Services partners with the Health Department, UW Extension, and other community organizations to discuss ways to meet the increased needs through volunteerism, grant writing/fund raising efforts and shared resources where possible. Senior citizens are encouraged to participate in the processes.

In general Marquette County is aging rapidly and will need to address the areas of interest to seniors. Some of these areas do coincide with what the Health Department

outlines in their Community Health Improvement Plan (CHIP). The CHIP includes 1. Mental Health, 2. Alcohol and other Drug Abuse, 3. Healthy Growth and Development.

The areas of Community Health Improvement are met by Health Education Activities, Public Health Preparedness, Wellness, and Environmental Health. Support of programs like the Senior Nutrition Program, Transportation Program, and Health Promotion Programs also assist in improving community health.

Marquette County takes part in a variety of programs and initiatives that promote a lifetime of health. As such, we team up with Healthy Communities, Healthy Youth (HCHY) coalition to support and participate in the annual Wellness Challenge. Employees are invited to participate in Wellness Challenges.

Family Adventure Day (FAD), a parent-child interactive educational day is held annually to create awareness. The Health Department along with the Family Connections Coalition (FCC) organized and planned the event where multiple community vendors and partners could educate and interact with the public. The Health Department set up a booth discussing car seat safety as well as immunizations and other Health Department Services. The Department of Human Services also had a booth and included information on how to connect people with the ADRC.

Surveys were distributed countywide asking about services in the county and priority service areas. The comments were compiled, and the results of the priority ratings are as follows:

1. Understanding Medicare and Drug Plan Choices
2. Home Delivered Senior Meals
3. Transportation Services
4. Help Understanding Technology
5. Social Isolation and Loneliness

Additional public comment was sought through the newspaper and through, two advertised, listening sessions. One listening session online and the other in person.

Outlined in the next few pages are the 2022-2024 Aging Plan goals. These goals are designed to address the required areas as it relates to community interest identified by the people who live in our community.

The major areas to be addressed in the goals are:

- Title IIIB Supportive Services/ Person-Centered Services: Transportation services to meet social and nutritional needs.
- Title IIIC Nutrition Program: Promote optimal nutrition by nutrient dense foods, nutrition education, and resources.
- Title IIID Health Promotions: Offer more choices about health and wellness.
- Title IIIE Caregiver Support: Increase Caregiver support options

- Enhance Community Engagement: Education and awareness about ADRC services to a wider variety of community members.
- Equity: ADRC services will be welcoming to all.
- Advocacy: Access to training and/or discussion topics to encourage advocacy opportunities.

Community Involvement in the Development of the Aging Plan

Surveys were distributed countywide asking about services in the county and priority service areas. The Human Services Board, ADRC Advisory Committee, and the Transportation Coordinating Committee were updated on the process. The surveys were distributed at the Senior Melas on the Go, Home Delivered Meal participants, Caregiver Support Group, Care & Share Food Bank, Nursing Home, Elderly Housing Complex, Feeding America Events, online through the website, in the Marquette County Tribune, Marquette County Newsletter, Marquette County Fair and Board Members were encouraged to distribute the surveys at local town board meetings. The process resulted in 245 surveys. The comments were compiled, and the results of the priority ratings are as follows:

1. Understanding Medicare and Drug Plan Choices
2. Home Delivered Senior Meals
3. Transportation Services
4. Help Understanding Technology
5. Social Isolation and Loneliness

Additional public comment was sought through the newspaper and through, two advertised, listening sessions. One listening session online and the other in person. 3 Community Engagement Reports are attached as appendices

Outlined in the next few pages are the 2022-2024 Aging Plan goals. These goals are designed to address the required areas as it relates to community interest identified by the people who live in our community.

Public Hearing Requirements

Public hearings for the 22-24 Aging Plan were held in Montello and Westfield. These are the locations within the county with the largest population. The hearing in Montello took place on 9/23/21 and the hearing in Westfield took place on 10/7/21. The Public Hearing Reports are attached in the appendices.

Goals for the Plan Period

Focus area: Title IIIB Supportive Services/Person-Centered Services	Due Date
Goal statement: Ensure older adults within the community have more transportation services to meet social and nutritional needs.	12/1/24
Plan for measuring overall goal success – Offer more opportunities for transportation and document the utilization of transportation services related to shopping and dining site transportation. (Current shopping trip is offered 1x/month)	

Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Work with transportation coordinator to ensure adequate vehicles are available.		
Action step: Inventory of vehicles and accessible options.	Inventory list created.	3/30/2022
Apply for a wheelchair accessible van that seats at least 7 for shopping and social trips. 53.10	Application submitted to DOT	1/1/2022
Offer multi-passenger rides	More than one household will be on van. Increased capacity with less restrictions for social distancing.	6/30/2022
Strategy 2: Work with transportation coordinator to ensure adequate Drivers are available.		
Action step: Update Volunteer brochure/application.	Review materials and make correction.	6/30/2022
Action step: Recruit for additional volunteer driver.	At least 1 additional volunteer driver added to the driver list.	9/30/2022
Action step: Training a volunteer driver on providing transportation services.	Successful completion of training and paperwork	12/30/2022
Strategy 3: Create new route and publish additional opportunity for transportation.		
Action step: Work with Transportation coordinator to establish a weekly shopping or dining option.	Days of week and location of service will be placed on the schedule.	3/30/23
Action step: Advertise the new transportation options to the current customers.	Letter, flyer, or note card will be shared with current participants of the program.	6/30/23
Action step: Advertise the new transportation options to the community.	Advertisement or flyer will be placed in the Newsletter and Newspaper with new route information.	3/30/2024

Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
--	---	----------

Annual progress notes

Focus area: Title IIIC Nutrition Program	Due Date
---	-----------------

Goal statement: Provide high quality, nutritious meals and promote optimal nutrition by nutrient dense foods, nutrition education, and resources.	2024
--	------

Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. Review nutrition analysis to make sure meals meet nutrient requirements. Increase education offered and resources available to participants on nutrition by offering a variety of materials including a new class.

Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
--	---	----------

Strategy 1: Incorporate more fresh, nutrient dense foods into the meals.	Meals meet nutrient requirements.	3/2022
---	-----------------------------------	--------

Action step: Add fresh ingredients and homemade items to menu instead of convenience items.	Review Menus ensuring quality of meals. Jan – June to establish pattern	6/2022
---	---	--------

Action step: Include local produce from Community Garden in meals and distribute produce to participants.	Garden Produce used 4x/month July, August, September.	12/2022
---	---	---------

Action step:		
--------------	--	--

Strategy 2: Increase education by offering 3 nutrition education workshops “Stepping Up your Nutrition”.		
---	--	--

Action step: Compile all materials from GWAAR to begin offering “Stepping Up your Nutrition” Workshop.	Nutrition Coordinator will be prepared to offer class	6/2023
--	---	--------

Action step: Promote and offer nutrition education workshop “Stepping Up your Nutrition”.	Promotional Materials Developed	10/2023
---	---------------------------------	---------

Action step: First class offered. Dates for 2 additional cases established.	First class sing-in.	12/2023
---	----------------------	---------

Strategy 3: Increase education and resources discussed with clients.		
---	--	--

Action step: Develop a list of local resources to discuss with clients.	Resource list developed	1/2024
---	-------------------------	--------

Action step: Add local resources to Enhanced Determine Checklist for HDM assessments.	Checklist will be modified.	3/2024
Action step: Start utilizing Enhanced Determine Checklist for HDM assessments.		6/2024
Annual progress notes		

Focus area: Title IID Health Promotions		Due Date
Goal statement: Promote healthy aging by offering more choices about health and wellness to community members.		2024
Plan for measuring overall goal success – <i>How will you know that you have achieved the results you want? Use data.</i> Increase the variety of evidenced-based Health Promotions Classes offered in Marquette County.		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Evaluate the current evidenced-based Health Promotions Classes		2022
Action step: Determine how many classes and what types have been offered where.	List/spreadsheet developed	6/2022
Action step: Determine what locations haven't had classes currently offered classes.	Locations identified on spreadsheet.	9/2022
Action step: Establish a priority list of locations for current and future classes.	Priority locations established	12/2022
Strategy 2: Training and offer Stand Up and Move More classes.		2023
Action step: Apply to have Nutrition Coordinator trained in Stand Up Move More.	Leader Certification	1/1/2023
Action step: Establish a Dining Site questionnaire to determine what locations are interested in hosting the class.	Obtain responses from Dining Sites on locations.	6/1/2023
Action step: establish at least two locations and dates to host the class.	2 locations and dates will be established	12/30/2023
Strategy 3: Training and offer Living well with Diabetes		2024
Action step: Apply to have Nutrition Coordinator trained in Living Well with Diabetes	Leader Certification	3/1/2024

Action step: Establish a Dining Site questionnaire to determine what locations are interested in hosting the class.	Obtain responses from Dining Sites on locations.	6/1/2024
Action step: establish at least two locations and dates to host the class.	2 locations and dates will be established	12/30/2024
Annual progress notes		

Focus area: Title III E Caregiver Support		Due Date
Goal statement: Increase Caregiver support options to accommodate the needs of more people.		
Plan for measuring overall goal success – <i>How will you know that you have achieved the results you want? Use data. Use 2020 and 2021 caregiver support group data and increase the number of participants by offering a wider variety of options.</i>		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Return to in-person support group.		
Action step: Secure a location	Book room for reoccurring appointments.	3/2022
Action step: Notify current participants	Discussion at meeting	5/2022
Action step: Publish information for the community	Notice in paper	9/2022
Strategy 2: Add on online platform to host in person and Online support group attendance.		
Action step: Survey the group to see who is interested in continuing an online support group.	Number of interested participants	6/2022
Action step: determine what online platform to use for the group.	Platform picked and priced	9/2022
Action step: Secure space and/or funding for the service.	Request for space and funding submitted	3/2023
Strategy 3: Offer both online and in-person options for caregiver support group		
Action step: Determine if additional equipment is needed and secure it.	List of supplies needed	6/2023

Action step: Trial run with	Test date for equipment	3/2 024
Action step: Advertise both online and in-person options to current participants and the community	Publication	6/2 024
Annual progress notes		

Focus area: Enhance Community Engagement		Due Date
Goal statement: Offer additional education and awareness about the ADRC and services to a wider variety of community members.		
Plan for measuring overall goal success – <i>How will you know that you have achieved the results you want? Use data.</i> <i>Establish new places to do outreach in the community. The ADRC will be successfully by attending and participating in outreach in 3 new community events.</i>		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Have a booth at Fish n Fun in Montello		2022
Action step: Seek permission from the board	Written or documentation of verbal confirmation to attend the event.	2/2 022
Action step: secure spot for booth and outreach materials	Registration fee and ordering outreach material invoices.	3/2 022
Action step: participate in event to bring awareness of programs and gain community feedback.	Participation in the event.	6/2 022
Strategy 2: Use the ADRC wrapped vans as outreach at the county fair.		2023
Action step: Seek permission from the board	Written or documentation of verbal confirmation to attend the event.	4/2 023
Action step: secure spot for booth and outreach materials	Registration fee and ordering outreach material invoices.	5/2 023
Action step: participate in event to bring awareness of programs and gain community feedback.	Participation in the event.	7/2 023
Strategy 3: Participate in Dairy Delicious Days in Westfield.		2024

Action step: Seek permission from the board	Written or documentation of verbal confirmation to attend the event.	2/2024
Action step: secure spot for booth or enroll an ADRC team and use outreach materials	Registration fee and ordering outreach material invoices.	3/2024
Action step: participate in event to bring awareness of programs and gain community feedback.	Participation in the event.	6/2024
Annual progress notes		

Focus area: Equity		Due Date
Goal statement: ADRC services will be welcoming to all		
Plan for measuring overall goal success – <i>How will you know that you have achieved the results you want? Use data.</i> Connections made with community organizations who serve marginalized populations.		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Staff will increase knowledge/awareness of inclusivity/equity issues		
Action step: Inclusivity/equity training for staff.	75% of unit staff have attended a training	9/2022
Action step: Staff will share information received from the training with the rest of the unit.	Discussion of training at unit meeting	12/2022
Action step: Staff will use information from trainings to create a more inclusive environment.	Identify 3 things needing change.	12/2022
Strategy 2: Connect with community agencies/organizations who serve marginalized people.		
Action step: Make a list of local agencies/organizations who serve marginalized people.	List developed	3/2023
Action step: Connect with the community agencies by asking them to share with the ADRC what type of services they offer to community members.	Add services offered to the resource list.	6/2023
Action step: Update the website resource section to reflect the agencies and services they offer.	Website updated	12/2023

Strategy 3: Staff will advocate for change.		
Action step: Develop a list of items (at least 3) that need to change	List developed	2/2 024
Action step: Determine what governing body needs to make the change.	Director/Board identified	3/2 024
Action step: Submit proposal for change.	Proposal submitted	6/2 024
Annual progress notes		

Focus area: Advocacy		Due Date
Goal statement: Older adults will have access to training and/or discussion topics to encourage advocacy opportunities.		
Plan for measuring overall goal success – <i>How will you know that you have achieved the results you want? Use data.</i>		
Each dining site will engage in Advocacy training and invite a legislator to attend to discuss topics.		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Training on legislative process		
Action step: Who are your legislators and what role do they play.	Information provided to Dining Sites and HDM – Newsletter information	6/2 022
Action step: Information on the legislative process offered at Dining Sites, and HDM.	Resource Material Developed – Newsletter information	9/2 022
Action step: How to share your thoughts on issues impacting older adults. Phone, mail, and other forms of technology.	Provide contact info including website and email to Dining Sites and DHM.	2/2 023
Strategy 2: Invite legislators to attend dining site/event.		
Action step: Invitation to legislators to establish a date.	Written email	3/2 023
Action step: Date for connecting with legislators is established, put on the calendar, and advertised.	Published date.	6/2 023
Action step: Meeting with legislators	Legislator at event	9/2 023

Strategy 3: Communication and advocacy through technology.		
Action step: Share information about email and websites connected to legislators.	Information provided to Dining Sites and HDM – Newsletter information	3/2024
Action step: Demonstrate how to utilize technology to access a webpage and find topics the legislators are working on.	Demonstration dates established	6/2024
Action step: Have tablets to loan the Dining Sites for seniors to research topics.	2+ tablets available for loan	9/2024
Annual progress notes		

Coordination Between Title III and Title VI

Marquette County is a small rural county that does not have tribal lands or reservation lands within the county boundaries. We do not have a specific tribal aging unit within Marquette County. However, tribal members may live within our service area. When the ADRC/Aging Unit becomes aware of a tribal member in our area we will provide information and resources to connect them to the most appropriate services available. This will include connecting with the tribe that the member is affiliated with. This will help in establishing the best options and resources are available to the member.

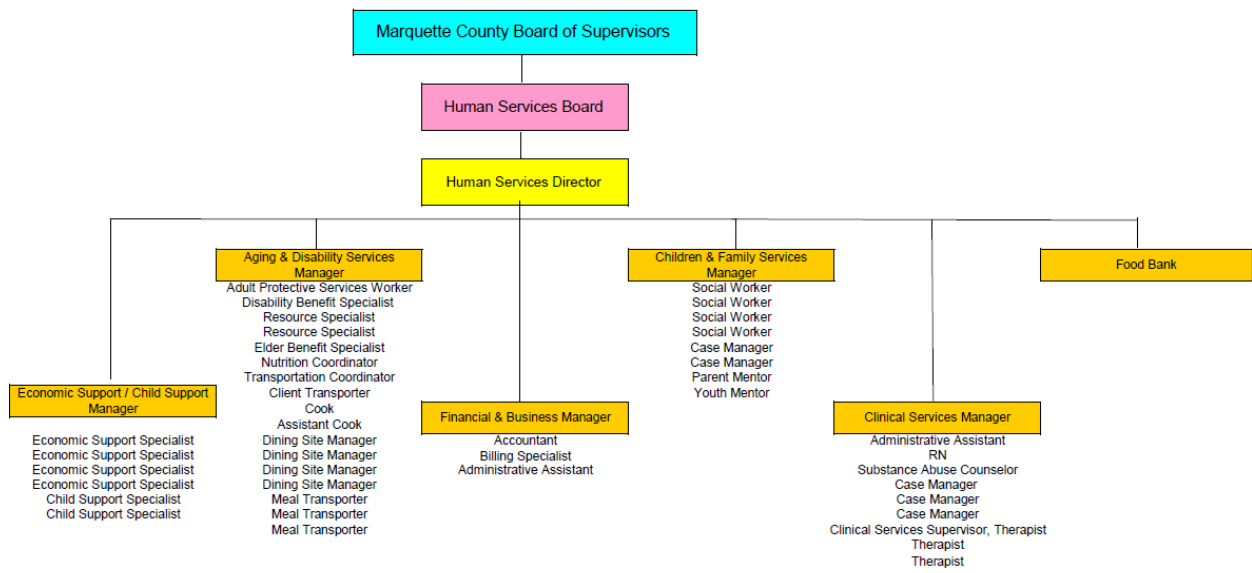
Organization, Structure and Leadership of the Aging Unit

Primary Contact to Respond to Questions About the Aging Plan

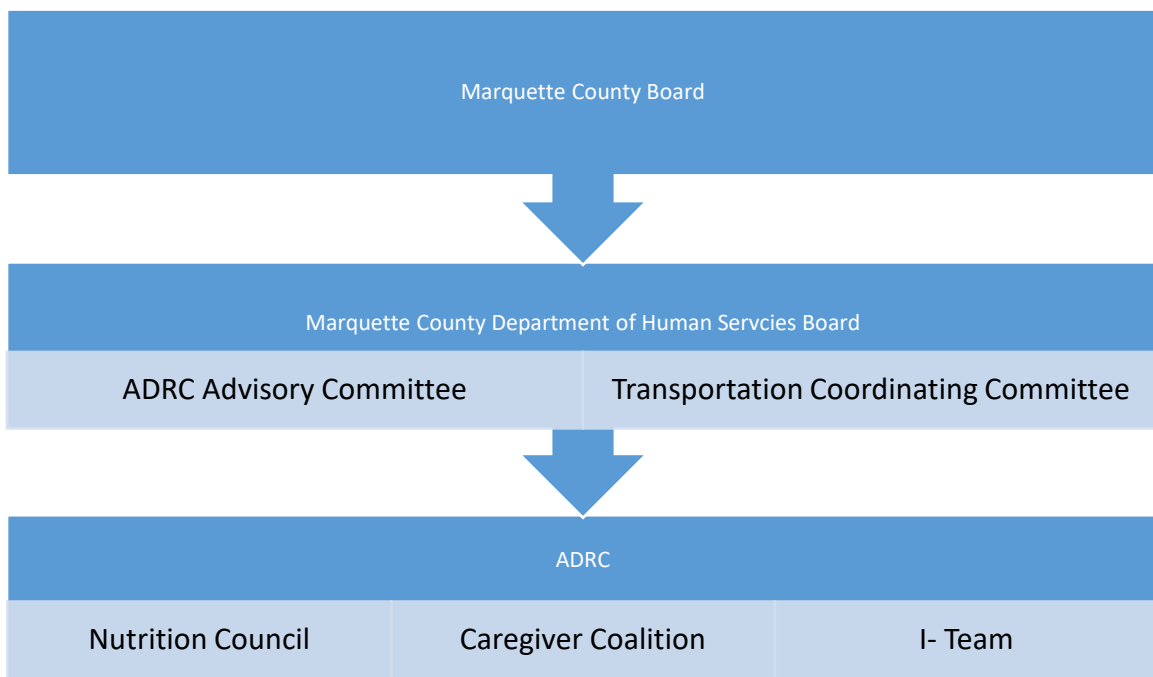
Name: Jan Krueger
 Title: ADRC Director
 County: Marquette County
 Organizational Name: Marquette County Department of Human Services
 Address: 428 Underwood Ave, PO Box 405
 City: Montello State: WI Zip Code: 53949
 Email Address: jkrueger@co.marquette.wi.us Phone #608-297-3183

Organizational Chart of the Aging Unit

Below is the flow chart for the for the organization of Marquette County Department of Human Services and the ADRC.



Below is the flow chart for the policy making body as it relates to the ADRC/Aging unit in Marquette County.



Staff of the Aging Unit

Staff of the Aging Unit Template

<p>Name: Jan Krueger (FT) Job Title: Aging and Disability Resource Center Director Telephone Number/email Address: (608) 297- 3183 jkrueger@co.marquette.wi.us</p>
<p>Brief Description of Duties: Under the general supervision of the Human Services Director, oversees all Older American Act Programs (IIIE, IIID, IIIB), Elder Abuse, EBS, DBS, ADRC requirements, Transportation Program (85.21 and 53.10), and serves as Nutrition Program Coordinator. Supervises all APS programs and AFCSP.</p>
<p>Name: Amelia Cisewski (FT) Job Title: Nutrition Coordinator Telephone Number/email Address: (608) 297-3146 acisewski@co.marquette.wi.us</p>
<p>Brief Description of Duties: Responsible for coordinating the home-delivered meal services including meal counts, route sheets and assessments. Responsible for dining site meal reservations. Responsible for all SAMS reporting with regard to home delivered meals and congregate meals. Assists manager to coordinate special events (i.e., annual senior citizen picnic, senior day at county fair, Older Americans Month celebration and Eat Together for Advocacy Day). Menu development and nutrition assessments. Health Promotion programming.</p>
<p>Name: Meg Wandrey (FT) Job Title: Elder Benefit Specialist Telephone Number/email Address: (608) 297-3103 mwandrey@co.marquette.wi.us</p>
<p>Brief Description of Duties: Responsible for assisting county residents 60 years of age or older, regardless of financial status, in gaining access to benefits and entitlements.</p>
<p>Name: Adam Sengbusch Job Title: Transportation Coordinator Telephone Number/email Address: (608) 297-3104 asengbusch@co.marquette.wi.us</p>
<p>Brief Description of Duties: Responsible for coordinating transportation services for elderly and/or disabled residents and veterans under the DOT 85.21 and 53.10 programs and coordinating services within a volunteer driver program. Responsible for overseeing maintenance of all vehicles (including DOT 53.10 vehicles) and training Transportation Program drivers.</p>
<p>Name: Joe Helmin (PT) Job Title: Client Transporter Telephone Number/email Address: (608) 297-3104 (no email address)</p>
<p>Brief Description of Duties: Responsible for transporting clients to and from destination according to schedule.</p>
<p>Name: Claudine Anderson (PT) Job Title: Head Cook Telephone Number/email Address: (608) 297-3146 canderson@co.marquette.wi.us</p>
<p>Brief Description of Duties: Prepares and cooks family-style meals for the Elderly Nutrition Program in the Central Kitchen.</p>

<p>Name: April McConnell (PT) Job Title: Assistant Cook Telephone Number/email Address: (608) 297-3146 amcconnell@co.marquette.wi.us</p>
<p>Brief Description of Duties: Assists the Head Cook in the preparation of family-style meals for the Elderly Nutrition Program in the Central Kitchen.</p>
<p>Name: Diane Lefebvre, Vicki Akkerman (PT) 2- open positions due to 2020 COVID – will fill once dining sites are open again Job Title: Dining Site Coordinator Telephone Number/email Address: (608) 297-3146 (no email address)</p>
<p>Brief Description of Duties: Responsible for managing the Add LIFE Senior Dining Site facilities for the Elderly Nutrition Program.</p>
<p>Name: Michelle Metcalf, Michelle Smith (PT) 1- open position due to 2020 COVID – will fill once dining sites are open again – Dining site coordinator has been filling in. Job Title: Food Transporters Telephone Number/email Address: (608) 297-03146 (no email address)</p>
<p>Brief Description of Duties: Responsible for delivering meals to the Add LIFE Senior Dining Sites and home-delivered meals for the Elderly Nutrition Program.</p>
<p>Name: Melissa Klebs (FT) Job Title: Disability Benefit Specialist Telephone Number/email Address: (608) 297-3102 mklebs@co.marquette.wi.us</p>
<p>Brief Description of Duties: Responsible for assisting county residents, regardless of financial status, in gaining access to benefits and assistance with the disability process.</p>
<p>Name: Kay Martin and Sharon Alden (FT) Job Title: Resource Specialists Telephone Number/email Address: ADRC 1877-883-5378</p>
<p>Brief Description of Duties: Responsible for providing the elderly and/or disabled information and resources along with options counseling. Administering the Long-Term Care Functional Screen to determine eligibility for Family Care Programs.</p>
<p>Name: Colleen Sengbusch (FT) Job Title: Social Worker LTC Telephone Number/email Address: (608) 297-3101 csengbusch@co.marquette.wi.us</p>
<p>Brief Description of Duties: Responsible for elder abuse investigations, guardianships, and protective placements. Additionally, coordinates the caregiver support group and preforms case management for all NFCSP and AFCSP cases.</p>
<p>Name:----- Job Title: Fill-in staff Telephone Number/email Address:</p>
<p>Brief Description of Duties: Additional fill-in staff as needed to support the Meal Routes, Dining Sites, and Client Transportation.</p>

Aging Unit Coordination with ADRCs

The ADRC of Marquette County operates a fully integrated single county Aging/ADRC unit within the Department of Human Services. In 2016 Marquette County Department of Human Services started to work on integration of the Aging and ADRC units with the full integration taking place on 1/1/2017. Then, throughout the 2017-year, Marquette County Department of Human Services started working on separating from a multi-county ADRC to a single county ADRC. Then on 1/1/2018 The ADRC of Marquette County became a single county fully integrated unit.

Statutory Requirements for the Structure of the Aging Unit

[Chapter 46.82 of the Wisconsin Statutes](#) sets certain legal requirements for aging units. Consider if the county or tribe is in compliance with the law. If the aging unit is part of an ADRC the requirements of [46.82](#) still apply.

Organization: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
(1) An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	
(2) A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	x
(3) A private, nonprofit corporation, as defined in s. 181.0103 (17).	
Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.	x
For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	

Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?	Circle One <input checked="" type="radio"/> Yes <input type="radio"/> No
---	--

Role of the Policy-Making Body

ADRC advisory committee meeting minutes attached to appendices for review of draft plan.

ADRC Advisory Committee meeting minutes attached to appendices for review and approval of 2022-2024 Aging Plan

Marquette County Department of Human Services Board minutes for review and approval of 2022-2024 Aging Plan attached to appendices.

Membership of the Policy-Making Body

Marquette County Department of Human Services Board:

Marquette County Human Services Board			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Mary Walters	Yes	Yes	2014
Judi Nigbor	Yes	Yes	2018
Dave Benson	Yes	Yes	2020
Robert Miller	Yes	Yes	2020
Diane Zellmer	Yes	No	2009
Al Gibeaut	Yes	Yes	2021
Dave Matijevich	Yes	No	2016
Brittney Marshall-Zoellner	No	No	2017
Barbara Sheldon	Yes	No	2021
<i>NOTE: The Aging Unit has an Advisory Committee. The Human Services Board was established 10/98 by Resolution pursuant to Sec. 46.23 Wis. Stats that has 9 members</i>			

<i>of which 5 are County Board Supervisors.</i>			
---	--	--	--

Role of the Advisory Committee

Copy of the resolution to create the ADRC Advisory Committee is attached to the appendices.

Membership of the Advisory Committee

Marquette County DHS: ADRC Advisory Committee

Name	Age 60 and Older	Elected Official	Start of Service
Chairperson: Lynn Schowochert Represents Physical Disability	No	No	2018-2021 reappointed 2021-2024
Judi Nigbor	Y	Y	2020-2022
Mary Walters	Y	Y	2020-2022
Mona McTier	Y	N	2018-2019 Reappointed 2019-2022
Cathy Kampen	Y	N	2018-2020 Reappointed 2020-2023
Barb Jordan	Y	N	2018-2020 Reappointed 2020-2023
Merilyn Merrill	Y	N	2018-2019 Reappointed 2019-2022
Donna Brossard	Y	N	2021-2024
Jan Banicki – represents developmental disability (passed away 7/2021)	Y	N	2018-2021 Reappointed 2021-2024

Budget Summary



540 - Marquette -
2022 Budget.xlsm

Verification of Intent

The purpose of the Verification of Intent is to show that county government has approved the plan. It further signifies the commitment of county government to carry out the plan. Copies of approval documents must be available in the offices of the aging unit.

Use the template provided below and include in the body of the aging plan.


Verification of Intent Template

The person(s) authorized to sign the final plan on behalf of the commission on aging and the county board must sign and indicate their title. This approval must occur before the final plan is submitted to the AAA for approval.

In the case of multi-county aging units, the verification page must be signed by the representatives, board chairpersons, and commission on aging chairpersons, of all participating counties.

We verify that all information contained in this plan is correct.

Lynn Schwochert, ADRC Advisory Committee Chairperson



Signature and Title of the Chairperson of the Commission on Aging 11/4/21
Date

Mary Walters, Human Services & County Board Representative



Signature and Title of the Authorized County Board Representative 11-4-2021
Date

Assurances of Compliance with Federal and State Laws and Regulations

A signed copy of this statement must accompany the plan. The plan must be signed by the person with the designated authority to enter into a legally binding contract. Most often this is the county board chairperson. The assurances agreed to by this signature page must accompany the plan when submitted to the AAA and BADR.

The assurances need not be included with copies of the plan distributed to the public.

Use the template provided below and include in the body of the aging plan.

Compliance with Federal and State Laws and Regulations for 2022-2024

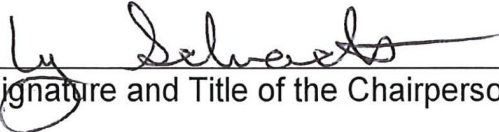
On behalf of the county, we certify

Marquette County Department of Human Services – ADRC of Marquette County.


(Give the full name of the county aging unit)

has reviewed the appendix to the county plan entitled Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024. We assure that the activities identified in this plan will be carried out to the best of the ability of the county in compliance with the federal and state laws and regulations listed in the Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024.

Lynn Schwochert, ADRC Advisory Committee Chairperson


Signature and Title of the Chairperson of the Commission on Aging 11/4/21
Date

Mary Walters, Human Services & County Board Representative


Signature and Title of the Authorized County Board Representative 11-4-2021
Date

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.

3. Preference for Older People with Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary

opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.

- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about, or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;
 - (b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,
 - (c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.
- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately

necessary for determining an individual's need and/or eligibility for services and other benefits.

- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:
 - (a) By court order; or,
 - (b) When securing client-requested services, benefits, or rights.
- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services, and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:
 - (a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,
 - (b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.
- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its designated Area Agency on Aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.

- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources Resource's authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.
- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

Aging Units, through binding agreement/contract with an Area Agency on Aging must support and comply with following requirements under the Older Americans Act (Public Law 89-73) [As Amended Through P.L. 116-131, Enacted March 25, 2020] Reference: 45 CFR Part 1321 – Grants to State and Community Programs on Aging.

Sec. 306. (a)

(1) provide, through a comprehensive and coordinated system, for supportive services, nutrition services, and, where appropriate, for the establishment, maintenance, modernization, or construction of multipurpose senior centers (including a plan to use the skills and services of older individuals in paid and unpaid work, including multigenerational and older individual to older individual work), within the planning and service area covered by the plan, including determining the extent of need for supportive services, nutrition services, and multipurpose senior centers in such area (taking into consideration, among other things, the number of older individuals with low incomes residing in such area, the number of older individuals who have greatest economic need (with particular attention to low income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals who have greatest social need (with particular attention to low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals at risk for institutional placement residing in such area, and the number of older individuals who are Indians residing in such area, and the efforts of voluntary organizations in the community), evaluating the effectiveness of the use of resources in meeting such need, and entering into agreements with providers of supportive services, nutrition services, or multipurpose senior centers in such area, for the provision of such services or centers to meet such need;

(2) provide assurances that an adequate proportion, as required under section 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services-

(A) services associated with access to services (transportation, health services (including mental health services), outreach, information and assistance (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible), and case management services);

(B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and

(C) legal assistance;

and assurances that the Area Agency on Aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded.

(3)(A) designate, where feasible, a focal point for comprehensive service delivery in each community, giving special consideration to designating multipurpose senior centers (including multipurpose senior centers operated by organizations referred to in paragraph (6)(C)) as such focal point; and (B) specify, in grants, contracts, and agreements implementing the plan, the identity of each focal point so designated;

(4)(A)(i)(I) provide assurances that the Area Agency on Aging will—

- (aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;
- (bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

(II) include proposed methods to achieve the objectives described in items (aa) and (bb) of subclause (I);

(ii) provide assurances that the Area Agency on Aging will include in each agreement made with a provider of any service under this title, a requirement that such provider will—

- (I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;
- (II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and
- (III) meet specific objectives established by the Area Agency on Aging, for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area; and

(4)(A)(iii) With respect to the fiscal year preceding the fiscal year for which such plan is prepared, each Area Agency on Aging shall--

- (I) identify the number of low-income minority older individuals and older individuals residing in rural areas in the planning and service area;
- (II) describe the methods used to satisfy the service needs of such minority older individuals; and
- (III) provide information on the extent to which the Area Agency on Aging met the objectives described in clause (a)(4)(A)(i).

(4)(B)(i) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will use outreach efforts that will identify individuals eligible for assistance under this Act, with special emphasis on--

- (I) older individuals residing in rural areas;
- (II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (IV) older individuals with severe disabilities;
- (V) older individuals with limited English proficiency;
- (VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals);

and

(VII) older individuals at risk for institutional placement, specifically including survivors of the Holocaust; and

(4)(C) Each area agency on aging shall provide assurance that the Area Agency on Aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas.

(5) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and individuals at risk for institutional placement, with agencies that develop or provide services for individuals with disabilities.

(6)(F) Each area agency will:
in coordination with the State agency and with the State agency responsible for mental health services, increase public awareness of mental health disorders, remove barriers to diagnosis and treatment, and coordinate mental health services (including mental health screenings) provided with funds expended by the Area Agency on Aging with mental health services provided by community health centers and by other public agencies and nonprofit private organizations;

(6)(G) if there is a significant population of older individuals who are Indians in the planning and service area of the area agency on aging, the area agency on aging shall conduct outreach activities to identify such individuals in such area and shall inform such individuals of the availability of assistance under this Act;

(6)(H) in coordination with the State agency and with the State agency responsible for elder abuse prevention services, increase public awareness of elder abuse, neglect, and exploitation, and remove barriers to education, prevention, investigation, and treatment of elder abuse, neglect, and exploitation, as appropriate; and

(9)(A) the area agency on aging, in carrying out the State Long-Term Care Ombudsman program under section 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2019 in carrying out such a program under this title; and (Ombudsman programs and services are provided by the Board on Aging and Long Term Care)

(10) provide a grievance procedure for older individuals who are dissatisfied with or denied services under this title;

(11) provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as "older Native Americans"), including-

(A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the Area Agency on Aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title; (B) an assurance that the Area Agency on Aging will, to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and (C) an assurance that the Area Agency on Aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

(13) provide assurances that the Area Agency on Aging will

(A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships.

(B) disclose to the Assistant Secretary and the State agency-

(i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and
(ii) the nature of such contract or such relationship.

(C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such non-governmental contracts or such commercial relationships.

(D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such non-governmental contracts or commercial relationships.

(E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals.

(14) provide assurances that funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the Area Agency on Aging to carry out a contract or commercial relationship that is not carried out to implement this title.

(15) provide assurances that funds received under this title will be used-

(A) to provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); and

(B) in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212;

(16) provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care;

(17) include information detailing how the area agency on aging will coordinate activities, and develop long-range emergency preparedness plans, with local and State emergency response agencies, relief organizations, local and State governments, and any other institutions that have responsibility for disaster relief service delivery;

Wisconsin Elders Act

If the applicant is an aging unit, the aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of
- (4) services for older individuals of the county.
- (5) A private corporation that is organized under ch. 181 and
- (6) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to administer the programs for older individuals, the department shall direct the Area Agency on Aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

(a) *Duties.* Shall do all of the following:

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.
2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.
3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.
4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.
5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.
6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.
7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.
8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.
9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.
10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.
11. Provide information to the public about the aging experience and about resources for and within the aging population.
12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.

13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.
14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community –based long-term support services under s. 46.271.
15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.
16. If designated under s. 46.87 (3) (c), administer the Alzheimer’s disease family and caregiver support program under s. 46.87.
17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.
18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.
19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.
20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission on Aging.

(a) Appointment.

1. Except as provided under subd. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.
2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older

individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.

2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit.

Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

(a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each

county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.

(b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.

(d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

Appendices

Attach copies of comments received during public review of the plan. Public Hearing Report

Attach other documents that support the aging unit plan.

Community Engagement Report: Survey, Listening Session 1, and Listening Session 2.

Public Hearing Report

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

<p>Date of Hearing: 9/23/21</p>	<p>County or Tribe: Marquette</p>
<p>Location of Hearing: Service Center Large Conference Room</p>	<p>Accessibility of Hearing:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Location was convenient, accessible & large enough <input checked="" type="checkbox"/> Provisions were made for hearing/visual impairments <input checked="" type="checkbox"/> Provisions were made for those who do not speak English <input checked="" type="checkbox"/> Hearings were held in several locations (at least one in each county your agency serves) <input checked="" type="checkbox"/> Hearing was not held with board/committee meetings
<p>Address of Hearing: 480 Underwood Ave. Montello WI 53949</p>	
<p>Number of Attendees: 1</p>	

Public Notice:

- Official public notification began at least 2 weeks prior? Date: 9/9/21, 9/16/21
- Notice must be posted** in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue
 - *Print/online newspaper: Marquette County Tribune**
 - *Nutrition sites**
 - *Senior centers**
 - Newsletter, radio, TV, social media - ADRC website post
 1. Sent to partner agencies/individuals
 2. Other
- Notifications include
 - Date
 - Time
 - Location
 - Subject of hearing
 - Location and hours that the plan is available for examination
- Where appropriate, notice was made available in languages other than English
- A copy of the notice is included with this report

Summary of Comments:

Information was available at 8:20am. Hearing started at 8:30am and closed at 8:47am.
No comments or questions received.

PUBLIC HEARING

There will be a public hearing to review the proposed 2022-2024 Marquette County ADRC Plan for Older People on Thursday, September 23, 2021, at 8:30 am at the Marquette County Service Center, 480 Underwood Ave, Large Conference Room, Montello, WI 53949. The proposed 2022-2024 Marquette County ADRC Plan for Older People may be reviewed at the Human Services Office, 428 Underwood Ave., Montello, WI 53949, during normal business hours which are 8 a.m.-4:30 p.m. Monday-Friday.

Written comments should be sent to the Marquette County Human Services Director, P.O. Box 405, Montello, WI 53949 and will be accepted for the record until 4:30 p.m. on Monday, October 20, 2021. For more information call Mandy Stanley, Human Services Director at 608-297-3124. Anyone who requires special accommodation, due to a disability, please contact Human Services at 608-297-3124 at least 24-hours prior to the scheduled meeting time so appropriate arrangements can be made.

Publish: 9/16/21 **WNAXLP**

The screenshot shows the WordPress post editor interface. The title of the post is "Aging Plan Public Hearing". The content area contains the same text as the public hearing notice above. The editor includes a sidebar with navigation options like "Posts", "Media", "Forms", "Pages", "Comments", "Projects", "Appearance", "Plugins", "Users", "Tools", "Settings", "SEO", "Security", "Dit", and "Collapse menu". At the bottom of the editor, it shows "Word count: 134" and "Last edited by ADRC Admin on October 23, 2021 at 1:58 pm".

Changes made to your plan as a result of the input received:

No changes were made to the proposed plan.

Public Hearing Report

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

Date of Hearing: 10/7/21	County or Tribe: Marquette
Location of Hearing: Park Pavilion	Accessibility of Hearing: <input checked="" type="checkbox"/> Location was convenient, accessible & large enough <input checked="" type="checkbox"/> Provisions were made for hearing/visual impairments <input checked="" type="checkbox"/> Provisions were made for those who do not speak English <input checked="" type="checkbox"/> Hearings were held in several locations (at least one in each county your agency serves) <input checked="" type="checkbox"/> Hearing was not held with board/committee meetings
Address of Hearing: Pioneer Memorial Park, Park Driveway Rd, Westfield, WI 53964	
Number of Attendees: 4	
Public Notice: <input checked="" type="checkbox"/> Official public notification began at least 2 weeks prior? Date: 9/23/21, 9/30/21 <input checked="" type="checkbox"/> Notice must be posted in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue <input checked="" type="checkbox"/> *Print/online newspaper: Marquette County Tribune <input checked="" type="checkbox"/> *Nutrition sites <input checked="" type="checkbox"/> *Senior centers <input checked="" type="checkbox"/> Newsletter, radio, TV, social media - ADRC website post 3. Sent to partner agencies/individuals 4. Other <input checked="" type="checkbox"/> Notifications include <input checked="" type="checkbox"/> Date <input checked="" type="checkbox"/> Time <input checked="" type="checkbox"/> Location <input checked="" type="checkbox"/> Subject of hearing <input checked="" type="checkbox"/> Location and hours that the plan is available for examination <input checked="" type="checkbox"/> Where appropriate, notice was made available in languages other than English <input checked="" type="checkbox"/> A copy of the notice is included with this report	

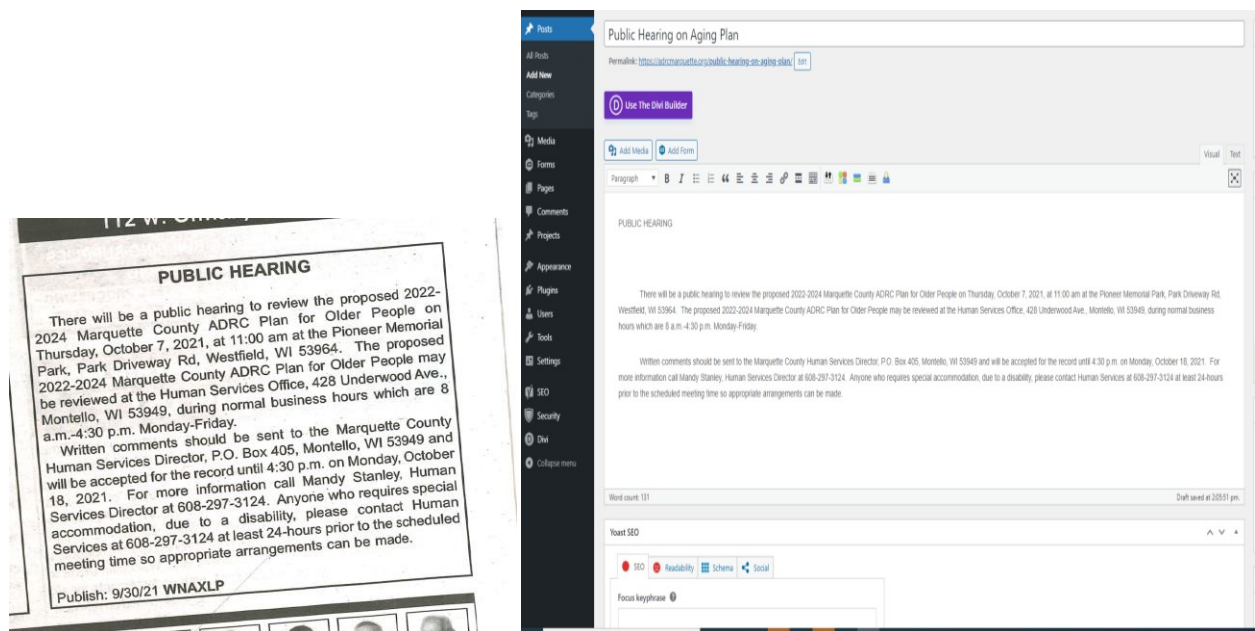
Summary of Comments:

October 7, 2021. 11am at the Pioneer Memorial Part in Westfield.

Information was available at 10:45am. Hearing started at 11:00 am and closed at 12:15am.

3 people were present in the pavilion along with staff member. 1 person was asking questions and actively involved in the discussion. The aging plan was shared, and topics related to the goals were discussed. General services related to the ADRC were discussed.

Topics discussed: Transportation, Nutrition, Activities, Elder Benefit Specialist



The image displays two related documents. On the left is a printed flyer titled "PUBLIC HEARING". The text on the flyer reads: "There will be a public hearing to review the proposed 2022-2024 Marquette County ADRC Plan for Older People on Thursday, October 7, 2021, at 11:00 am at the Pioneer Memorial Park, Park Driveway Rd, Westfield, WI 53964. The proposed 2022-2024 Marquette County ADRC Plan for Older People may be reviewed at the Human Services Office, 428 Underwood Ave., Montello, WI 53949, during normal business hours which are 8 a.m.-4:30 p.m. Monday-Friday. Written comments should be sent to the Marquette County Human Services Director, P.O. Box 405, Montello, WI 53949 and will be accepted for the record until 4:30 p.m. on Monday, October 18, 2021. For more information call Mandy Stanley, Human Services Director at 608-297-3124. Anyone who requires special accommodation, due to a disability, please contact Human Services at 608-297-3124 at least 24-hours prior to the scheduled meeting time so appropriate arrangements can be made." The flyer also includes a publish date of "9/30/21 WNAJLP". On the right is a screenshot of a web editor interface for a page titled "Public Hearing on Aging Plan". The editor shows the same text as the flyer, with a rich text editor toolbar at the top and a sidebar on the left containing various editing options like "Posts", "Media", "Forms", "Pages", "Comments", "Projects", "Appearance", "Plugins", "Users", "Tools", "Settings", "SEO", "Security", "Dnt", and "Collapse menu". The editor also shows a "Word count: 131" and "Draft saved at 20:51 pm".

Changes made to your plan as a result of the input received:

No changes were recommended.

ADRC Advisory Committee Minutes 7.15.21

ADRC Advisory Committee

DATE 7/15/2021

Board Members: Mary Walters, Judi Nigbor, Lynn Schwochert, Marilynn Merrill, Mona McTier, Barb Jordan, Cathy Kampen, Donna Brossard, Marilynn Merrill

Board Members Absent: Jan Banicki,

Others Present: Jan Krueger, Richell Kufahl

1. Call to Order	Lynn called meeting to order at 9:01
2. Pledge of Allegiance	
3. Review and Approve Agenda	Mary made the motion to approve the agenda. Judi seconded the motion. Passed
4. Citizen Comments	None
5. Review and Approve Minutes of 1/14/2021	Mona made the motion to approve the minutes and Barb Seconded the motion. Passed
6. 2022-2024 Aging Plan Development a) Survey – Paper and Online b) Listening Session c) Draft plan development	<p>Survey to gather a wide variety of feedback.</p> <ul style="list-style-type: none"> • Sent to the Food Bank to distribute in the bags • Sent to the Care Center • Given to senior housing copies dropped off with HDM route • HDM participants • Montello Feeding America April distribution 2 weeks in April • Endeavor Feeing America • Online survey available • Reminders at Board meeting with paper copy available • Add in the newspaper • Full survey in the newsletter <p>Review the preliminary results of the survey. Listening Session : May – online session, July – at the fair. Discussion.</p> <p>Aging Plan Development: Topic Areas discussed based on survey/listening session results.</p> <ol style="list-style-type: none"> 1. Understanding Medicare and Drug Plan Choices 2. Home Delivered Senior Meals 3. Transportation Services 4. Social isolation and loneliness <p>Major areas to be addressed in the goals are:</p> <ol style="list-style-type: none"> 1. Title IIIB Supportive Services: 2. Title IIIC Nutrition Program: 3. Title IIID Health Promotions: 4. Title IIIE Caregiver Support: 5. Enhance Community Engagement: 6. Person-Centered Services: 7. Equity: 8. Advocacy: <p>Goal plan development draft recommendations reviewed.</p> <ul style="list-style-type: none"> • Transportation services to expand to more shopping opportunities. More transportation to dining sites for meals and activities. Having

	<p>more transportation available for specific activities/social engagement.</p> <ul style="list-style-type: none"> • Advertise for transportation to the Nutrition Program. Example: Montello- Mondays or Westfield-Wednesdays. The van is in the area so people can go to the Dining sites. • Health Promotions: new classed for health and social engagement. Stand Up Move More. Living well with Diabetes. Offer in more locations. IE: VFW or Legions. • Offer caregiver support online and in person to reach a wider range of people. Bring back the caregiver luncheon and resource fair. • Community Engagement: attending more community events that are hosted by the community. Fish-n-Fun, Family Adventure Day, Chicken Chew, Sharing Supper, etc. Have the Vans available for people to see. They are a Mobil billboard. • Person Centered Services – expand senior and technology information/education. More social engagement opportunities. • Equity – work with UMOUS or LaClinica to participate in one of their community events. • Advocacy- have a learning series at the dining site once they open. Including: Who are you legislators. Legislative process. How to tell your story. <p>The draft plan will be sent to the GWAAR contact by the end of July. The plan will be revised after feedback from GWAAR. Listening sessions will be in September/October. Adjustments to plan will be reviewed by ADRC Advisory Committee for the final submission of the plan.</p>
5. Events/topics (discussion only)	Nothing presented.
6. Schedule Next Meeting Date	November 4, 2021 @ 9am.
7. Motion to Adjourn	Barb made the motion to adjourn. Adjourn at 10.03am.

Minutes Submitted by: Jan Krueger
(Drafted 7/15/2021)

ADRC Advisory Committee Meeting Minutes 11/4/21

ADRC Advisory Committee

DATE 11/4/21

Board Members: Mary Walters, Judi Nigbor, Lynn Schwochert, Mona McTier, Barb Jordan, Cathy Kampen, Donna Brossard, Marilynn Merrill

Board Members Absent: Vacant member position

Others Present: Jan Krueger, Richell Kufahl, Ron Barger

1. Call to Order	Lynn called meeting to order at 9:01
2. Pledge of Allegiance	
3. Review and Approve Agenda	Judi made the motion to approve the agenda. Cathy seconded the motion. Passed
4. Citizen Comments	Barb reported that she talked to the chamber about the ADRC having a booth at Fish N Fun. They have approved the booth at no charge. Fish N Fun is the 1 st weekend in May.
5. Review and Approve Minutes of 1/14/2021	Mary made the motion to approve the minutes and Barb Seconded the motion. Passed
6. Review and Approve 2022-2024 Aging Plan	Full Draft Aging Plan disturbed in email with agenda for this meeting. Members reviewed the plan. Discussion about a few clerical items that were changed. Discussion about the public hearing attendance. Judi made a motion to approve the 2022-2024 Aging plan with correction to the HS Board Membership as noted by Mary and send it on to the Human Services Board. Mona seconded the motion. Passed.
7. Events/topics (discussion only)	<p>Dining sites – Discussion on dining site changes.</p> <ul style="list-style-type: none"> • Meals on the Go remain T, Th at Montello and Tuesday for Endeavor • Westfield and Packwaukee are dining site locations on Tuesdays and Thursdays – people can also pick up a Meal on the Go. • Oxford has heating issues – looking into opening once heating issues are resolved. <p>Discussion on number of meals for Home Delivered and Congregate. Discussion on availability of days and number of meals.</p> <p>An additional board member is needed. - ADRC Advisory Committee to have representation from community members who have an intellectual disability, or their family members, guardians, or advocates and who have either received services themselves or had a family member who has received services from the Aging and Disability Resource Center (ADRC).</p>
8. Schedule Next Meeting Date	February 3, 2022 @ 9am.
9. Motion to Adjourn	Marilynn made the motion to adjourn. Judi seconded the motion. Passed Adjourn

Minutes Submitted by: Jan Krueger

(Drafted 11/4/2021)

Resolution to create the ADRC Advisory Committee

ROLL CALL - COUNTY BOARD OF SUPERVISORS MARQUETTE COUNTY, WISCONSIN

ROLL CALL

SUPERVISORS	YES	NO
Banickl	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Borzick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Breitenbach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Buchholz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Floeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gibeaut	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Goldsmith	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Krentz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
O'Brien	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raddatz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sanders	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Skolarz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Snyder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thalacker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Walters	<input checked="" type="checkbox"/>	<input type="checkbox"/>

February 21, 2018 Session Resolution No. 10-2018

RESOLUTION TO CREATE THE ADRC ADVISORY COMMITTEE AND ABOLISH PREVIOUS COMMITTEES

WHEREAS, Resolution 37-2017 authorized The Aging and Disability Services Unit to remain an integrated and single unit within the Department of Human Service providing services in Marquette County only; and

WHEREAS, In January 2018 Marquette County merged the Aging and Disability Services Unit and the Aging and Disability Resource Center. Combining the two into one section within the Human Services department and calling it the Aging and Disability Resource Center (ADRC); and

WHEREAS, The Aging and Disability Services Unit reports to the Human Services Board and received guidance from the Aging and Disability Resource Center Advisory Committee. The Aging and Disability Resource Center reports to the Human Services Board and received guidance from the Multi-County Aging and Disability Resource Center Governing Board. Each advisory body has separate structure and term limits.

NOW THEREFORE BE IT RESOLVED, effective April 2018, that the Aging and Disability Resource Center Advisory Committee's membership, structure and term limits be dissolved.

BE IT FURTHER RESOLVED, effective April 2018, that the Aging and Disability Resource Center no longer receives guidance from the Multi-County Aging and Disability Resource Center Governing Board.

BE IT FURTHER RESOLVED, effective April 2018, that the ADRC Advisory Committee be created to provide guidance to the Aging and Disability Resource Center and report to the Human Services Board. Pursuant to: Chapter 46.82 (The Wisconsin Elders Act) and 46.283 (Resource Centers). The ADRC Advisory Committee will be created with the following structure and term limits. Structure of the Board: 1- Developmental Disabilities Representation, 1-Physical Disabilities Representation, 5- Age 60 or over, (1-2) County Board appointed Human Services Representatives. Total board equals 9 with at least 50% representation 60 or over. Elected County/DHS board members cannot count in the specialized areas of representation. All members will have 3-year terms and no more than 2 consecutive terms. Starting with appointments in 2019 the regular term length of 3-years shall be made.

BE IT FURTHER RESOLVED that the 2018 appointment of ADRC Advisory Committee members will be with staggered terms. Three members with 1-year term, Three members with 2-year term, and Three members with 3-year term.

BE IT FURTHER RESOLVED that the Aging and Disability Resource Center (ADRC) will report to the Human Services Board and will receive guidance from the ADRC Advisory Committee.

ADOPTED
DEFEATED

VOTE TALLY	
YES	15
NO	0
ABSENT	2
ABSTAIN	0

INTRODUCED BY:

M. Key Raddatz
Shirley Floeter

Committee Recommendation:
Human Services Bd., Exec. & Finance

STATE OF WISCONSIN)
) SS
County of Marquette)

I, Gary L. Sorensen, County Clerk of Marquette County, Wisconsin do hereby certify that the above is a true and correct copy of the resolution passed by the Marquette County Board of Supervisors on this date.

2-21-18 *Gary L. Sorensen*
Date Gary L. Sorensen, County Clerk

Community Engagement Report - Survey


Your County or Tribe: Marquette County	Date/s of Event or Effort: See below
Target audience(s): People who live, work, or play in Marquette County	Number of Participants/ Respondents: 245
<p>Describe the method used including partners and outreach done to solicit responses:</p> <p>A community survey was developed and distributed in order to gain feedback and help the development of the 3-year aging plan.</p> <p>March – Development of Aging Plan Survey</p> <p>April 15 – ADRC Advisory Committee Review of Survey & Distribution</p> <p>April 15 – Survey Online</p> <p>April 16 – Feeding America Distribution</p> <p>April 23 – Feeding America Distribution</p> <p>April 23 – Nursing Home</p> <p>April 26 – Home Delivered Meal Route</p> <p>April 26 – Apartment Complex</p> <p>May 6 – Women’s night out</p> <p>May 10 – Human Services Board</p> <p>May 18 – Meals on the Go</p> <p>May 20 – Meals on the Go</p> <p>May 24 – Senior Feeding America</p> <p>June 10 – Transportation Coordinating Committee Distribution</p> <p>June 14 – Human Services Board</p> <p>July 9 – County Fair Booth</p>	
<p>Describe how the information collected was used to develop the plan:</p> <p>Survey results were reviewed and tallied to aid in the development of goals for the 3-year plan. The comment section was valuable in gaining insight into preferences and desires about the community.</p>	

What were the key takeaways/findings from the outreach?

The process resulted in 245 surveys. The comments were compiled, and the results of the priority ratings are as follows:

1. Understanding Medicare and Drug Plan Choices
2. Home Delivered Senior Meals
3. Transportation Services
4. Help Understanding Technology
5. Social Isolation and Loneliness

Community Engagement Report – Listening Session 1

Your County or Tribe: Marquette County	Date/s of Event or Effort: May 21, 2021
Target audience(s): People who live, work, or play in Marquette County	Number of Participants/ Respondents: 2
Describe the method used including partners and outreach done to solicit responses:	
<p>Marquette County Aging and Disability Resource Center</p> <p>We are looking for your thoughts and ideas to help us develop programs and services. Your answers will help us establish a Three-Year Plan.</p> 	
<p>Online listening session is scheduled for May 21, 2021 at 9am. The call-in number is: (920) 770-2451. The conference ID is: <u>752-154-695#</u> Please send an email to jkrueger@co.marquette.wi.us ,at least 2 business days ahead, to request an online meeting link.</p> <p>The topic of discussion will be: What are some services or ideas you feel would make our community more enjoyable to live in as you grow older?</p>	

Describe how the information collected was used to develop the plan:

Comments were used to help develop nutrition and transportation goals that include social engagement.

What were the key takeaways/findings from the outreach?

5/21/21 9:00am listening session:

Attendees willing to identify themselves: Mandy Stanley & Jan Krueger

Announced the topic of discussion: What are some services or ideas you feel would make our community more enjoyable to live in as you grow older?

Public comments: Discussion was about Senior Nutrition Program. Discussion of Congregate Dining Sites and “Meals on the Go”. Hope to have Congregate Dining Sites back functioning with activities by the end of 2021. However, expanding the “Meals on the Go” for the summer of 2021.

Discussion of Senior Transportation. Talked about having more social activities and transportation available. More shopping trips and outings. Continue medical appointments but add in more business and social activities.

Discussion ended at 9:35am

Community Engagement Report – Listening Session 2

Your County or Tribe: Marquette County	Date/s of Event or Effort: July 9, 2021
Target audience(s): People who live, work, or play in Marquette County	Number of Participants/ Respondents: 23 - The ones I remembered to count

Describe the method used including partners and outreach done to solicit responses:

Marquette County Aging and Disability Resource Center

We are looking for your thoughts and ideas to help us develop programs and services. Your answers will help us establish a Three-Year Plan.



Listening session is scheduled for **July 9th, 2021**, from 11am – 12pm. Visit our booth at the Marquette County Fair and share your thoughts. We will have a booth in the vendor pavilion.

The topic of discussion will be: What are some services or ideas you feel would make our community more enjoyable to live in as you grow older?

Describe how the information collected was used to develop the plan:

Comments were used to help develop nutrition and transportation goals that include social engagement.

What were the key takeaways/findings from the outreach?

7/9/21 11am listening session:

Attendees: no one specifically came to the listening session. However, we were at the county fair booth and engaged with people who passed by the booth. We did ask about services in Marquette County and requested that they fill out a survey.

Announced the topic of discussion: What are some services or ideas you feel would make our community more enjoyable to live in as you grow older?

Some participants were willing to share ideas about services. Comments included wanting the dining sites to be open again, wanting more activities for seniors, wanting more transportation options (drive to bigger cities like Madison, Stevens Point etc.), wanting free activities, wanting free chore services, becoming aware of caregiver support (wish I knew about this sooner).

Listening session was supposed to be 1hour. However, stayed at the fair from 10:30-5pm.

Marquette County Department of Human Services Board Minutes

November 8, 2021 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Al Gibeaut (in person), Dave Matijevich (virtual), Damaris Thome (virtual), Brittany Marshall-Zoellner (virtual)*

Board Members Absent: *Bob Miller, Barbara Sheldon*

Others Present: *Mandy Stanley, Dawn Woodard, Jessie Cody, Annett Mooney, Ron Barger, Jennifer Vote, Jan Krueger*

1. Call to Order	Mary Walters called the meeting to order at 10 am.
2. Review and Approve Agenda	Motion by Dave Benson to approve the agenda, seconded by Judi Nigbor. Motion carried.
3. Citizen Input	None
4. Review and Approve Minutes of October 11, 2021	Motion by Judi Nigbor to approve the minutes, seconded by Brittany Marshall-Zoellner. Motion carried.
5. Business – Veteran’s Services	
A. Review and Approval of Veterans Services Vouchers	Motion by Al Gibeaut to approve the vouchers, seconded by Dave Benson. Motion carried.
6. Veteran’s Services Officer Report	None
7. Business – Human Services	
A. Review and Approval of Human Services Vouchers	Questions and discussion regarding a few vouchers. Motion by Dave Benson to approve the vouchers, seconded by Brittany Marshall-Zoellner. Motion carried.
B. Review and Approval of the 2022-2024 Aging Plan	Dave Matijevich joined the meeting virtually at 10:06 am. Jan Krueger shared an overview of the Aging Plan which was approved by the ADRC Advisory Committee. Discussion among the group. Motion by Dave Benson to approve the 2022-2024 Aging Plan, seconded by Judi Nigbor. Motion carried.
8. Human Services Reports	
A. Director’s Report	Mandy Stanley shared that the Department is fully staffed. Mandy shared that there has been an increase in positive cases among staff which has required temporary changes in service delivery. Mandy shared that the state has changed who they contract with to manage non-emergency medical transportation services. Mandy, Dawn and Jennifer shared information on this service. Discussion among the group.
B. Financial Unit	Jennifer Vote shared that the financial reports were uploaded and didn’t have any additional information.
1. Food Bank	Jennifer Vote shared that the program and services are going well.
C. Aging and Disability Services Unit	Jan Krueger shared there has been a delay in the printing of the newsletter, but it is available on the ADRC website. Jan shared data about the number of visits to the ADRC website and the types of searches performed. Jan shared information on recent changes to the Congregate Meal program.
1. Transportation Coordinating Committee	Dave Benson shared that the next meeting is scheduled for December 2 nd at 9:30 am with a public hearing prior to the meeting.
2. ADRC Advisory Committee	Jan shared that she is looking for a new member for the ADRC Advisory Committee with experience in cognitive disabilities.

D. Children and Family Services Unit	Jessie Cody shared that she is seeing an increase in the number of referrals for children eligible for the CLTS program. Jessie shared the numbers of open CLTS cases. Jessie shared that there has been significant activity in child protective services recently. Discussion among the group.
1. CST Committee	Dave Benson said the committee just met and he was able to meet the school counselors. The next meeting is scheduled for December 22 nd at 9 am.
E. Clinical Services Unit	Dawn Woodard shared the Crisis Coordinating Committee met on October 28 th and was attended by Northwest Connections staff, Law Enforcement, EMS, crisis workers, and other partners. Dawn shared the meetings are beneficial and will continue.
1. CCS Committee	Mary Walters shared the last meeting was attended by Lori Martin with White Pines Consulting to provide a CCS orientation for committee members and it was recorded for future training purposes. The next meeting has not been set yet.
F. Economic Support/Child Support Unit	Annett Mooney shared that outreach has been ongoing for the Energy Assistance Program and there are a variety of options for people to apply for benefits. Annett shared the number of FoodShare applications processed in October and of those the number of crisis FoodShare applications processed. Discussion among the group.
9. Upcoming events / issues (discussion only)	None
10. Set next meeting date, time, topics	The next meeting will be December 13 th at 10 am.
11. Adjourn	Mary Walters adjourned the meeting at 10:48 am having completed the agenda.

Minutes Submitted by
Jennifer Vote
(drafted 11/8/21)