

## Transportation Coordinating Committee Meeting Minutes

DATE 1/18/24

Board Members Present: Dave Benson, Cheri Gibeaut, Nancy Charles

Board Members Absent: Mary Bornhoeft, Lance Achterberg

Agency Partners: Kris Bergh, Jan Krueger, Steve Moore,

1. Call to Order	Dave Benson called the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Dave Benson led the group in the pledge of allegiance.
3. Review and Approve Agenda	Motion by Cheri Gibeaut to approve the agenda, seconded by Nancy Charles. Motion carried.
4. Citizen Comments	None
5. Minutes of Last Meeting	Motion by Cheri Gibeaut to approve the minutes from the last meeting, seconded by Dave Benson. Motion carried.
6. Committee Member Replacement	Discussion on two people who have expressed interest in serving as a citizen member of the committee. Dave Benson made a motion to fill Mary Bornhoeft's position with one of the people who have submitted a statement of interest. Nancy seconded the motion. Motion passed.
7. Department Of Transportation 2024-2028 Coordinated Transportation Plan	The application has been submitted through BlackCat to DOT and has been accepted.
8. Wisconsin Department of Transportation 85.21	The application has been submitted through BlackCat to DOT and has been accepted.
9. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Introduction of Steve Moore, transportation coordinator, to the committee. Shared information and spreadsheets related to the 4 <sup>th</sup> quarter numbers. Will email copies to the committee. Discussion of service delivery over the past 6 months. Some changes in the billing process, review of policy, and customer notification. Discussion on Medicaid Transportation and the state brokerage firm that handles that transportation. Notice to clients on MA that we cannot transport. Notice to care facilities and customers that are in supported living placements that those facilities need to provide transportation. We cannot supplement Medicaid Services with our transportation program. If we have availability, facilities can authorize the actual cost of the ride. Discussed the billing process and multiple notices given before removal from the program. Discussed hardship process for customers.
10. Transportation Co-Pay a) Review of current fee structure with 2024 rates b) Discuss sustainability of the fee structure	Reviewed the new fee structure. Letters were sent to customers who received a ride in the past 6 months with the new fee structure. Reviewed numbers from 2018-2023 on co-pay and revenue received. Discussed statistics from 2018-2023 on the program, including expenses, revenue, co-pay, and DOT allocation. Discussed the availability of volunteer drivers and the positive impact they can have on the program.
11. Shared Revenue	Discussion on shared revenue. Waiting for the county administrator to give clarification on the fund utilization and the application process. Discussed volunteer drivers and insurance coverage. Discussed shared revenue as a way for the county to pay for additional coverage for volunteers. Insurance is a huge issue for volunteer drivers across the state.
12. Transportation needs of the community – discussion only.	Nothing presented.

13. Veteran Service Officer Report	Kris Bergh - He has some ARPA funds that need to be utilized for Veterans' needs. He will evaluate his budget items and discuss some of the opportunities to help veterans and transportation with Jan.
14. Schedule the Next Meeting Date	April 18, 2024, at 9 am
15. Motion to Adjourn	With the agenda being completed, Dave adjourned the meeting at 9:58 A.M.

Minutes Submitted by: Jan Krueger (Drafted 1/18/2024)